

## Minutes

Monday, August 3, 2015

7:00 – 9:00 pm

**Attendees:** Father John Trout    Dan Coughlin                      Eileen Glynn Tucker

                 Michael Knight            Gerry Salzman            Janine Wilson

On the Phone:            Mike Mulligan            Kathleen O'Connor

Meeting started at 7:00 pm in the Parish Library. Michael Knight led the meeting

Opening Prayer and Breaking Open the Word was led by Michael Knight

### **Pastor Comments**

- Director of Catechist, Chris Keffer has started. Pastoral Director of Ministries. George Kashmar starts on August 17<sup>th</sup>. Roland Catherall went through the St. Joe Study and the history of the parish structure. Stan Taylor went through the Decision making model. Each new staff member will be meeting with staff and ministry leaders as part of their onboarding. Father passed out the new Organization Chart
- Pastor led discussion regarding CFM – Christian Family Movement. Communication has been in the Carpenter. This was a ministry at St. Josephs many years ago. Over the next couple weeks, we will determine if there is interested parishioners that want to start this ministry again at the Parish
- At the Mass in the Park, there will be banners promoting the World Meeting of Families in Philadelphia with the Pope. There will also be Prayer cards made. The Archbishop will bless these during the Mass. Volunteers will be needed to hand out prayer cards after the Mass or pass around during the Picnic.
- As a Parish, we will be promoting the World Meeting of Families – September 22-27 in Philadelphia, PA. The Pope will have a Mass on September 27<sup>th</sup> at 4:00 pm on Benjamin Franklin Parkway open to the Public free. Several families are attending this event.
- There is a Priest that is going through training at Condell Hospital to be the chaplain. He is looking for a place to stay for the next year as part. Father will meet with him this week to understand his needs and determine if this is something that we can accommodate in the Priest Residence.
- The Seminarian collection will be the weekend of September 26-27

## **Commission Reports**

### Wisdom of Faith

- Eileen led discussion of the desire for the Commission to change their name to Faith Formation Commission. Discussed the recommendation and agreed that the Commission name would be changed from Wisdom of our Faith to Faith Formation Commission. Janine will change the new website.
- Staff Lead, Director of Catechesis, Chris Keffer started this past week. She is working to meet all the ministry leads and staff. Kathleen will follow up with her on her onboarding. Priority is to get the Religious Education program ready for the fall.
- The Religious Education Resource Center moved to the former Art room in the school. This is a smaller space but a better location. Staff is working to be ready for sessions in the Fall.
- Vacation Bible School was again a success.
- New program, Totus Tuus, was attended by 34 during the day and 8 High School students. The feedback on the new program was very positive from Parents, participants, clergy, home hosts, and volunteers. We will do the program again next year and expect more participants.
- CRHP and Marriage Enrichment ministries are advertising and registering for fall retreats.
- Adult Faith Formation has offered summer scripture programs.
- Parish wide Faith Formation Plan will begin in September with Scripture and Tradition.

### Youth

- The High School students just returned from Catholic Mission trip. 55 Students and 24 adults participated. Father Le led a daily mass each morning at 7:30 am. The students were all there. The group started as individuals and returned as a unified team. Ron Nickels and Meagan Paslaski did a great job leading the group. The teens went to the Newman Center in Lexington Kentucky while on the Mission Trip
- With the Director of Catechesis started, the commission will begin making plans for the Youth Programing,

### Social Justice

- Father Juan Carlos will be coming to St. Joseph October 6<sup>th</sup> to thank us for the international sharing that has helped them in Peru. He will have a mass with the school children and then an all school seminar. Michael will work with our professional videography company to tape his presentation to share with the Religious Education students.
- First Annual Mission Sunday is the weekend of October 17<sup>th</sup> and 18<sup>th</sup>. The desired outcome is to celebrate and recognize our parish Commitment to social justice and service. During this weekend we will communicate the gratitude for the Social

Justice Fund that supports 22 ministries. Highlights are banners to process at the masses. Connect Christian service to theology. There will be 2-3 witness speakers along with the homily. The Narthex and website will be used to explore and engage in service.

- Deacon Tiemeier has agreed to facilitate formation and practice with the witness speakers.

### **Website Update**

- 3 training classes have been held to teach individuals how to make pages on the website. The goal is to keep the website current.
- Janine will send out purpose and guiding principles for the website
- The Website team has 4 weeks of work to complete prior to the launch. Expectations are to launch after Labor day weekend.
- Still waiting on the Logo and Color Schemes with E-Catholic. Joe with E-catholic owes Father Trout specific changes to the logos per their meeting.
- Janine will send out current web pages that will not be used in the new Website to all Commission Leads to distribute to ministries.

### **50<sup>th</sup> Year Anniversary**

- The team gathered to organize the events celebrating the 50<sup>th</sup> Year Anniversary of the Church Building and the Launch of the Master Plan.
- Original dates were set for September 12-13 after Mass for the Storyboards and Wine and Cheese on September 16<sup>th</sup>. Father is out of town September 12-13 so different dates need to be determined by Staff. Gary Martin is leading this event with the support of the Facilities Committee and TTWCI follow up committee.
- Eileen showed the Stain Glass Window notes cards that will be sold for nominal fee. The Black background is too severe and stark. She will work with Gail to soften the background.
- Janine will send out the comprehensive program once the final dates have been set.

### **Parish Picnic**

- 300 have signed up already. Most people sign up at the last minute. 30 volunteers have signed up. Still need more. All the liturgy positions have been filled. Gerry to create write up that will be emailed and put on Facebook. Gerry has been invited to a strategy meeting on Social Media as a pilot for events. Colin created the document that will be reviewed on August 10<sup>th</sup>.

### **Other**

- We will have a Saturday evening barbeque to welcome the new staff. Marilyn Williamson will schedule once she is back from vacation

- Kathleen will work with Marilyn to schedule a Parish Leadership meeting also in November
- Kathleen will meet with both new directors regarding their onboarding.
- Father Trout will coordinate with Marilyn Williamson a day retreat for all the staff now that both Directors have been hired. Most Likely the end of September.