

PPC Minutes
June 6, 2016
Library
7:00 pm to 9:00 pm

Attendees:

Dan Coughlin	George Kashmar	Michael Knight	Mike Mulligan
Kathleen O'Connor	Gerry Salzman	Father John Trout	Janine Wilson

Meeting began at 7:04 pm

Kathleen led the opening prayer

Janine read next week's gospel. Kathleen led the breaking open the word discussion

Pastor's Comment

"Renew my church" meeting with Pastors of the churches in the Archdiocese tomorrow – June 7th for an update.

Parishes will team up with other parishes to collaborate on ministries. We will find out what parishes we will be teamed with

Changes in the Religious Education department with the departure of the Director, Chris and one of the Admin, Barb

A Taskforce has been created with Lynn Strutzel heading it up. Focus of the taskforce is to create the curriculum and structure for a successful program. A new branded program will be created.

Father Matt last mass is Saturday, June 11th. He will be moving to his new parish on Wednesday, June 13th.

The new priest will be at the church Friday, June 18th. He is Father Martin from Uganda. He is working towards a master's degree from CTU.

Commission quarterly Reports

Community Building

- Gerry reviewed the Community building Commission report. The Report is at the bottom of these minutes
- Discussed that two active ministries – Mothers with Young Children and the Women's Guild have selected co-leaders for their ministry for the next term. May be a recommendation for all ministries to lighten the load and responsibilities for the leaders

Prayer and Worship

- Mike presented actions for Prayer and Worship
- Commission Meeting is tomorrow night- June 7th
- Current objectives
- Update descriptions on the website
- Create improved definitions of roles and responsibilities for each position
- Created subgroup on ministry formation
 - First formation has focus on the mass
 - Second formation will be focus on the leadership
- Generate ministry awareness
 - There are some ministries with low membership level
 - Plan to do a ministry fair this summer
- MSP subgroup – Matt Everett, Jennifer Kolber and George Kashmar transitioning from Karen Carlson to Sandra – new liturgy coordinator. Subgroup will focus on improving functionality, benchmark other software and create education and training for ministers
- Gerry asked if there were common issues with the software so this will also be a focus to resolve these common issues

Updates

- Liquor license policy and procedures

George reviewed current policy and procedures. Focus is to ensure all ministries understand when a liquor license is needed.

There is a limited number of licenses organizations can have in a year. Understanding our expectations as Parish and school will be an area that George will be investigating.

- TTWCI
 - In June, there will be an update on the spending of the Capital funds
 - Meeting on Wednesday, June 8th to review updated communication
- Environmental Rendering
 - As part of the TTWCI Capital plan, updating the tabernacle was one of the projects. A consulting firm specializing in interior decorating of Churches has submitted a proposal after working with the Keeper of the Feast Ministry.
 - PPC approved the renderings that have been developed by the consulting firm.
 - Janine will work with Anna on the communication plan to the Parish
 - The consultants also recommended putting cushions on the pews. This will be a separate project and funding will be determined at a later date.
- 2016 Social Justice Grant Funding
 - Michael reviewed how the \$192,000 from gold envelopes and 6% of the collection plate would be dispersed. The charities were divided into four groups: Human and Family

Services in Lake county (43%), International (24%), Educating and Protecting Children (9%) and Respect Life and Advocacy (23%)

- TTWCI Social Justice Fund – The campaign has a pillar for supporting children living in poverty and enable sustainable change, spiritual growth and self-sufficiency for children in Lake County. Now that the funding has come available from the campaign, the commission is working on what 2-3 projects/programs to maximize the impact of achieving these objectives.
- PPC Transition
 - Jon Monroe will be the lead for
- Small Faith Communities
 - Unanimous agreement that we should proceed forward with creating small faith communities in the parish.
 - The next steps is to determine how best to proceed with implementing
 - Agreement that it will be a combination of working with existing ministry groups and creating new communities.
- Membership Registration
 - A subcommittee has been created to review the registration process both on the website and also on

Upcoming Events

- 50th Anniversary for the Church
 - Mass in October
 - Continued communication of stained glass windows
 - Memories of individuals whom have been involved in the Parish for 50 years
 - George will reach out to individuals he knows
- Father Matt's Reception – Saturday, June 11th
- El Nino rey – Matt Foley will be the presider at the Mass and completing a presentation after 5:00 pm mass

Father led the closing prayer

Meeting adjourned at 9:25 pm

Community Building Report (June 6, 2016 PPC Meeting)

Welcome to New Ministry Leads

- Mothers With Young Children-New co-presidents-Heidi Murphy and Jill Procop replaces Kristin Watson (Heidi will be the representative for CBC)
- The Guild of St. Joseph-New co-leads-Chris Speranza and Mauro Chamberlin will replace Whitney Clarkson

We thank Kristin and Whitney for their leadership and look forward in supporting Heidi, Jill, Chris and Mauro

Updated Contact list

- We made changes to the leadership contacts for MYC and The Guild

This listing is kept by Ann Harmon at the parish Office and will be used for the welcoming basket as well as posted in the parish website

Budget

- The budget for 2016-17 (July 1 to June 30) has been approved

Branded Events

- Have attached a preliminary list of key events where every attempt will be made in the future not to create scheduling conflicts with other events
- These events were selected which tend to reach a very broad audience versus more specific/targeted events
- George Kashmar is working on a process now for scheduling

The Guild of St. Joseph (Maura)

- New co-presidents selected
- June 8 will be the next meeting to focus on transition, membership and communication
- Will review event schedules and possible budget requirements in the future

Welcoming(Tom)

- 122 families welcomed in 2015
- Approximately 50 families welcomed YTD with baskets

- Feedback from ambassadors and new parishioners-Very appreciative of the basket and the personal welcome

Euchre (Fran)

- Average 28 players per month, with a low of 23 and a high of 40
- Players include people from other parishes, local non-parishioners, and friends visiting
- Fran will confirm a budget request

Major Events (Dennis and Gerry)

- Events held/or will be by the Knights of Columbus
 - Religious Ed appreciation
 - Run/Walk event at the seminary to benefit the Appalachian Youth Project (June 11)
 - Father Matt going away event (June 11 following 5PM mass)
 - Oktoberfest being Planned for September
- Mass in the Park scheduled for August 20-Next meeting June 7
- Save the date inserts will be in the next Carpenter and posted on the website

Senior Corner (Helene)

- Reviewed the Senior Update newsletter from Libertyville
- Excellent communication from Carolyn (The Guild) on making sure key events can be reflected in Senior Corner

Mothers With Young Children

- **Summer Play Group**-June 8 thru August 17 (alternating Wed. AMs and Tues PMs)
- **June Book Club**-June 30
- Looking for more board positions from existing MYC members