

Minutes

PPC Meeting
April 20, 2015

Attendees:

Fr. John Trout
Michael Knight
Gerry Salzman

Dan Coughlin
Mike Mulligan
Janine Wilson

Eileen Glynn-Tucker
Kathleen O'Connor

Meeting began at 7:00 pm

Kathleen led the opening prayer and discussion of breaking open next week's gospel

Pastors Comments

- Reviewed the financial results of the Archdiocese Annual Capital campaign. The Parish target is
- The Parish has two openings- Director of Catechesis and Director of Ministry – Sourcing Plan was discussed. We will begin working with a recruiting firm to help us with finding candidates. Father wants to put together interview teams for each position. His recommendation was Mike and Eileen be the leaders of each interview team. Next steps are for Father to be the key contact for the recruiting firm. Once candidates are found, these resumes would be forwarded to the interview teams
- Discussed that a detail sourcing plan needs to be created so we are tapping into every possible avenue to fill in these positions
- In addition, Carol Fowler, an HR consultant for the Archdiocese of Chicago, will meet with all the staff members in both areas for feedback and gain understanding on what was working and what improvements may need to be reviewed.

Commission Updates

Wisdom of our Faith

- Eileen reviewed updates on Wisdom of Our Faith goals. Report is below

Youth

- Dan reviewed goals for Youth
 - Project Joe activities are coming to a close.
 - New initiatives are being established for the Fall
 - Mission Trip is all planned and team is finalizing last items before the summer trip. Teens and Adults have been working together to create a successful Summer service and spirituality week.

Other Topics

- Reviewed document created to help ministry leaders and staff with how to operate in the Parish.
- Discussed Room Reservations procedures

- Reviewed and discussed new Employee Orientation Checklist and Employee Exit Checklist. Documents were updated and will now be used by Gary Martin with new employees and employees that leave.
- Discussed some examples of potential changes to the Parish Pastoral Plan
- Discussed the Vital Few by each Commission
- Kathleen will create framework for Commission Leads for recommending changes to Parish Pastoral Plan.

Closing Prayer

Meeting adjourned at 9:00 pm

Next PPC meeting is May 4, 2015

April 2015 St. Joseph Parish Pastoral Plan & Vital Few Priorities



Wisdom of our Faith Commission

MISSION: Recognizing our need to grow closer to Christ, we desire lifelong faith formation to grow in our understanding and depth of the Catholic faith, liturgy, and traditions and desire to live each day as Catholic Disciples.

OUR PLAN - Vital Few Priorities: Formation, Evangelization, Integration

Execute Formation Plan: The overarching goal of the Parish Formation Plan is to develop a community wide and clear understanding of our lifelong call to grow in knowledge and depth of our faith and to live and serve accordingly.

Sept 2014-Sept 2015 The Church and Sacraments

Sept 2015-Sept 2016 Scripture and Tradition

Sept 2016-Sept 2017 Human Person

- Implement formation programs that integrate the 4 areas of Christian formation: intellectual, spiritual, human, and mission
- Develop and distribute prayers annually consistent with the formation plan theme.
- Incorporate the theme into formation programming creating an “immersion” of the theme throughout the year

- Assist ministries in evaluating the impact of formation (intellectual, spiritual, human and mission) on discipleship and participation in the sacraments, and the way we live. Utilize Carpenter articles, Gospel reflection and discussion questions and other resources to assist with consistent messaging.
- Collaborate with the Social Justice and Service Commission for the September 2016 emphasis on the Human Person.

Evangelization: Engaged members of our faith community, filled with sacramental grace and inspired by the Holy Spirit, respond to their Baptismal call to live and serve our parish and community as Catholics. As intentional disciples, we approach our daily life activities as lived faith experiences.

- Integrate opportunities for evangelization and Catholic witness into homilies and parish activities.
- Celebrate the activities of individuals and small faith groups living as Catholics to establish the Kingdom of God in our community.
- Address gaps in formation that limit passionate evangelization.
- Reach out to guests (for example, at funerals and on Ash Wednesday) and utilize pivotal contacts (ie Baptismal preparation) to evangelize; invite new members or draw existing parishioners to a heightened level of engagement.
- Evaluate and implement a post-Baptism strategy to keep young families active in the sacramental life of our parish.
- Charge the formation team with evangelization as an integral part of formation.

Integration: Intentional integration of St. Joseph Catholic School and Religious Education Program into the larger St. Joseph Parish Community.

- Collaborate and coordinate sacramental prep, retreats, curriculum, etc between SJCS and RE to promote enhanced resource utilization and common faith values.
- Implement changes in Religious Education program with emphasis on liturgical catechesis to facilitate weekly mass attendance and family participation in sacramental and liturgical celebrations.
- Implement summer catechesis program (Totus tuus) for parish children and collaborate with Youth Ministry on implementation for teens.
- Identify opportunities for students and parents to serve within the larger parish community.
- Collaborate with the Youth Commission to allow seamless transition from pre-Confirmation catechesis to Project Joseph and High School catechesis and ministry.