

Minutes

PPC Meeting
July 14, 2014

Attendees:

Fr. John Trout	Dan Coughlin	Eileen Glynn-Tucker	Larry Gundrum
Michael Knight	Kathleen O'Connor	Gerry Salzman	Janine Wilson

Meeting started at 7:04 pm.

Kathleen read next week's gospel and facilitated breaking open the word

First meeting with New PPC Chair and new Community Building Commission Lead

- Spent time completing introductions among each PPC member.
- Discussed communication expectations
 - Each Commission Lead will send out Commission Highlights before each Monthly PPC meeting
 - Monthly staff lead reports – recommended standard format
 - Continue to have 2 commissions on the agenda each month to discuss specific activities
 - PPC Chair should also give an update on a monthly basis
 - All Commission Minutes should be sent to Kelly McMahon to be posted on the website

Pastors Update

- Carol Fowler has worked with all staff members to update their job descriptions
- Discussed the meeting with two consultants from Project Inspire which is a grant from the Lilly Corporation that created the Archdiocese Parish Transformation program. Consulting firms have research and data on various topics used in the Parish Transformation program. They also have workshops that we could utilize. Father asked the consultants to send a proposal for their recommendation for the Parish.
- Father Matt is now here full time. He is excited to get involved in ministries.
- The Priest and Deacons gathered on Saturday to discuss their roles. With new organization structure, their role was not defined. It was determined that each Priest and Deacon would participate in a commission. Father John will create a role document for the clergy

Commission	Clergy
Prayer and Worship	Father John Trout
Wisdom of our Faith	Father Matt Bozovsky
Social Justice	Deacon Dennis Mudd Deacon Dave Tiemeier
Accountability	Father Matt Bozovsky
Youth	Father Nhat Le
Community Building	Deacon George Kashmar

Commission Updates

Each commission gave a brief highlight of information

Prayer and Worship

- Commission is going through a self-evaluation process with the help of Stan Taylor
- Stan Taylor has put together process defines how the liturgy is planned, executed and communicated.
- Possible commission structure would be two areas: executing the liturgy and formation

Social Justice

- Created a new ministry: Pro-Life, Respect Life in conjunction with the USCCB directives
- Michael will send out Commission Vital few
- Justice Education has been a focus
- Parish Wide Event for Peru International Ministry – Share the story on August 13th

Accountability

- Completed a self-assessment of the Commission. Completed a SWOT analysis and determined that need to get feedback from Ministry Leaders
 - Janine will send out recommendations for getting feedback
- Creating a new Ministry Leader Playbook
- Gave update on the Capital Campaign - \$2,200,000 against the goal of \$2,800,000
 - Janine to meet with the Capital Chairs to discuss how PPC should be involved
- Janine will resend out the Stewardship Plan for 2014-2015 for all to review

Community Building

- Anne DeFranco will be the Vice Lead
- David Olson will remain on the commission working on processes and special projects
- August picnic is well underway. Volunteer has been set up for individuals to get involved
- Priorities for the Commission
 1. Rebuild our welcoming group
 2. Women's guild restructure is going well. In August they will present a proposal regarding the circles underneath the Guild. Working on a process for the house walk and the controls needed.
 3. Senior Focus – What opportunities are available
 - Homebound – Father Matt has put together a proposal

Youth

- Youth Activities this summer
 1. Camp Rock had a half dozen participants
 2. High School program in Steubenville had 7 participants
 3. High School leaves for ASP at 5:00 am this Saturday with over 40 students
- Youth Commission is rebuilding. Eighteen parents have been invited to participate in the Commission
- New high School Leadership program created. Jim Connell is leading it. 800 post cards have been sent out. Multiple communication means have been sent out to attract High school students and Parents to the August 7th meeting

Wisdom of our Faith

- First Subcommittee has been created Adult Faith Formation
- Updating the Adult Education Plan
- Father Matt would like Commission to evaluate a Family conference in 2015
- Women's CRHP wants to have future retreats offsite. Eileen will be working with them to calculate the cost of the retreat.

New Business

- Discussed agenda for the August 18th meeting
- Did not have opportunity to discuss the June 7th PPC meeting or update on staff interactions. Both topics were tabled for future PPC meeting.
- Starting in October, all future PPC meetings will be on the first Monday each month.

Next PPC meeting is August 11th

Closed with a prayer

Meeting was adjourned at 9:40 pm